



MAWDESLEY PARISH COUNCIL

Minutes of the Annual Meeting & Parish Meeting held on Tuesday 14th May 2024 7.30pm at Mawdesley Village Hall

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr G Worthington, Cllr G Green, Cllr S Boardman, Cllr M Henty, Trish Grimshaw (Clerk/RFO), and 1 member of the public

- 1. Retiring Chairman Summary of the Year** – *Cllr M Worthington provided a verbal summary of the year (attached).*
- 2. Election of a Council Chairperson** – *Cllr Worthington proposed Cllr L Causer, seconded by Cllr G Worthington, and subsequently unanimously agreed. The Chair's Declaration of Acceptance of office was signed.*
- 3. Election of Vice Chairperson** - *Cllr L Causer proposed Cllr M Worthington, seconded by Cllr Green, and subsequently unanimously agreed. The Vice Chairs Declaration of Acceptance of office was signed.*
- 4. To receive delivery of Councillors of their acceptance of office forms** – *Declaration of Acceptance of office were received.*
- 5. To appoint a representative to Mawdesley Village Hall** - *Cllr M Worthington proposed Cllr M Henty, seconded by Cllr L Causer, and subsequently unanimously agreed.*
- 6. To appoint a representative to the Millennium Green** - *Cllr Green proposed Cllr M Worthington, seconded by Cllr L Causer and subsequently unanimously agreed.*

At this point the meeting was adjourned to hold the Parish Council meeting

- 1. Apologies** – *Cllr J Hogg & Cllr Whittaker*
- 2. Declarations of Interest and Dispensations** - *none*
- 3. To receive declarations of interest from Councillor's on items on the agenda** - *none*
- 4. To receive written requests for dispensations for disclosable pecuniary interests (if any)** - *none*
- 5. To grant any requests for dispensation as appropriate** - *none*
- 6. Minutes of the Previous Meeting.** *It was resolved to approve as a correct record the Minutes of the Council Meeting held on 09.04.24.*
- 7. Public Participation:** *To adjourn the meeting for a period of public participation.*

Cllr Worthington received an e mail from Heidi Hansford (previously circulated) regarding wreaths on the War Memorial. Heidi requested removing the wreaths from the War Memorial placing a lone wreath for D-Day. Moving forward she suggested the Parish Council consider what happens at the cenotaph in London i.e. the wreaths are removed with a 2-week period of Remembrance Sunday. Heidi would like to do something similar, leaving one in place and replacing every 2 months with one that was removed. Parish Councillors were voted unanimously in favour of the suggestion.

- 8. Parish Clerk's Report.** *The Clerks report had been preciously circulated for all to note.*
- 9. Lengthsman's Report.** *The Lengthsman highlighted that numerous trees on Moss Fields will require attention due to ash die back. He estimated 20 in the wood and 11 on Smithy Lane which may require a road closure. Responsibility for the Smithy Lane trees will be discussed with Ian Wright. Laurence will be contacted for a quotation to address any priorities for initial felling or pruning. The missing springs on gates have been replaced and*

the graffiti on the bus shelter has been removed. The refilled hanging baskets will be ready in June and the usual bedding plants will be purchased for planting up around the village. The Parish vehicle is to receive a 'Mawdesley Parish Council' sign.

- 10. To receive an update on the Neighbourhood Plan.** *The plan is moving forward, a few minor amendments are being made and the survey will then be loaded onto an online platform; 200 hard copies will also be printed.*
- 11. To receive an update on the Moss Fields Masterplan.** *Minutes of the steering group had been previously circulated to Parish Councillors with several projects put forward. It was ratified to go ahead with: -*
- the Education Plan - incorporating an interpretation board with a trail/map of the field together with space for children to display their work. Cllr Boardman to involve the local schools including the forest school for ideas. These will be collated and passed to an artist to design the map. Interpretation board prices to be confirmed.*
 - to engage a willow contractor to hold a willow workshop event for residents at which a sculpture/archway could be made by local people for the field. Cllr G Worthington advised of costings £150 site visit, £350 instruction plus the cost of the willow.*
 - a further meeting will be arranged to gauge interest in allotments.*
 - a plan of adding additional hedging to the Smithy Lane border to attract wildlife and insects. A site visit will be arranged with Ian Wright to discuss further.*
 - to improve access to Moss Fields; the Clerk has contacted Jigsaw homes to enquire if they have funding to improve and extend the path at the rear of Hurst Green bungalows.*

Parish Councillors did not wish to explore the installation of an eco toilet on site. The toilet would require regular maintenance/ checks and with Moss Fields being predominantly used by residents it was not felt necessary nor justified in terms of costs.

- 12. To receive an update on the camera.** *The Clerk has returned the faulty camera by special delivery and awaits a response.*
- 13. To consider the quotations received for the supply and installation of bollards to protect the Oak tree, located on the opposite side of the WW1 bench outside the RBL club house and make a decision.** *Parish Councillors voted unanimously in favour of accepting the quotation from Foxleigh timber. A total of 18 bollards are required. The installation quotation had not been received for the meeting. It was ratified this would be agreed via e mail.*
- 14. To receive an update on the temporary timber structure project on Moss Fields; receive final costings and decide if this project should go forward.** *The price of solar has not yet been received. This item will be forwarded to the next meeting.*
- 15. To discuss the potential for financial support of the Millennium Green bonfire and firework display 2024.** *It was ratified to financially support (up to a maximum of £500) the Millennium Green should there be a shortfall of income to cover the cost of the event, proposed by Cllr M Worthington, seconded by the Chair and subsequently agreed by all.*
- 16. To confirm the revised training date and time for the planning training and agree reimbursement of travel expenses for the consultant.** *The 4th June was confirmed with a start time of 6pm at the village hall. Provision of a pre-booked taxi to and from the train station was agreed by all Parish Councillors.*
- 17. To confirm the date of the next 'Clean-Up' day in Mawdesley.** *The Clerk advised that she had been in touch with Chorley Council (community engagement) who are able to supply the skip(s) and 3 x Street Scene Officers on 7th September (am); however, this year there is a charge of between £1,500 and £2,000. It was ratified to go ahead with the event,*

proposed by the Chair and seconded by Cllr M Worthington with all Parish Councillors in favour. The Clerk to contact Cllr Southern to establish if any funding is available.

18. To confirm a date for the village inspection. *This was confirmed as 11th June at 6.30pm prior to the Parish Council meeting.*

19. To consider the purchase of the planning book (up to £90.00) 'A practical approach to planning law' to assist with future planning responses. *It was proposed to purchase the book by the Chair, seconded by Cllr M Worthington with all Parish Councillors in favour.*

20. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.

Proposal: Part two storey and part single storey rear extension, rear roof dormer extension, rear garden terrace, new front porch, window alterations and and the rendering of the full property

Location: 16 Gorsey Lane Mawdesley Ormskirk L40 3TF

Reference: 24/00316/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your **comments online by 17 May 2024.**

Parish Councillors decision - No objections

Proposal: Application for listed building consent for the installation of new French doors, external vertical oak panelling and internal alterations.

Location: Mawdesley Hall, Hall Lane Mawdesley Ormskirk L40 2QY

Reference: 24/00322/LBC

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your **comments online by 21 May 2024.**

Parish Councillors decision - No objections

Planning – added after agenda circulated

Proposal: Section 73 application to vary condition 2 (time limit for removal) attached to planning permission 07/00568/FULMAJ (appeal ref.

APP/D2320/A/08/2069152) (Erection of 3 No. wind turbines) to extend the life of the wind farm from 25 years to 45 years.

Location: Cliffs Farm House Wood Lane Mawdesley Ormskirk L40 2RL

Reference: 24/00361/FULMAJ

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your **comments online by 31 May 2024.**

Parish Councillors decision - No objections

21. To receive an update on the internal audit. *The Clerk arranged for the documents to be picked up via courier and is awaiting receipt of the internal audit report.*

22. To consider and agree the increase of £12.00 per year in respect of the HP ink printer costs (WEF 01.04.24) NB this is split between Hilldale and Mawdesley Parish Councils. *It was ratified to accept the increase, unanimously agreed by all Parish Councillors.*

23. To review and approve the Clerks home as office, internet and mobile payment for 2024/25 (report previously circulated). *It was ratified to approve the increase, unanimously agreed by all Parish Councillors.*

24. To consider and approve the schedule of accounts for payment - approved.

25. Financial reports – to ratify accounts and authorise payments - approved.

There being no further business the meeting closed at 20.45

Signed L Causer..... Cllr L Causer, Chair. Dated 09.07.24